Submission Date:		
Select your Service:		**NAFSGL Change Request Form**
Prepared By:		

Instructions:

1. Enter in the Submission Date, select the proper Military Service for this request, and enter the signature of the individual who prepared this request at the top of the form.

2. Fill in the rows below for the GLACs that your Military Service requires to be included in the NAFSGL. Leave the Detailed Prefix column blank.

3. Use a separate line for each GLAC that your Military Service would like to have included in the latest version of the NAFSGL.

4. Submit the form to your Service's representative for approval. The approver must respond to the preparer via email stating that the proposed changes in the request are "Approved."

5. Submit the approved NAFSGL Change Request Form and attach the approving official's approval email confirmation to the OSD NAFSGL Mailbox <osd.pentagon.ousd-p-r.mbx.nafsgl-change-mgmt- request@mail.mil> using the Subject Line "**NAFSGL Change Request - Service Name - MM - YYYY**" in your email.
See example provided in the grayed out row below.

Standard Prefix (XXXX)	Group	Category	DoD Standard Account Name	DoD Detailed Account Name	Detailed Prefix (XXXX)
1202	Assets	Investments	Interest Bearing Deposits - Retirement and 401K	Retirement and 401K Investments-Core Active Fixed Income Fund*	